

Manual For Applying In ECHS

Step By Step Process: -

1. Open the URL <http://echsdanapur.org.in>
2. Click on the Menu 'Apply For Jobs'
3. Registration Page will open and if already registered then click on sign in.
4. Enter the information to register and a user id & password will reflect on the screen and also it will be sent in applicant registered mobile number.
5. Login with the credentials sent in your mobile number.
6. After login a dashboard will appear for the user and all the steps for filling the form and information related to application will show in there dashboard.
7. First step for applicant will be giving their basic details and all the * marked information is mandatory for filling the application.
8. After submitting the Basic detail next step is qualification details you can give information of each and every qualification detail by adding one by one. After that you can submit the qualification details.
9. After that you will have to give your work experience detail and you can add multiple experience detail. You will have to give all the information correctly. After filling you will have to submit the work experience detail.
10. The next step will be uploading the required documents. You can upload the documents one by one and the maximum limit for the documents will be 2 MB. After uploading you can submit and proceed for final submission of application.
11. You will not be able to do any changes after the final submission thus please go through the application steps before submitting it finally.
12. After final submission you can take print out of application in which all the details which you have given during filling the application will be attached in print out.
13. You should keep your credentials safe because any further information related to application will appear on your dashboard.